



Town of Arlington, Massachusetts
730 Massachusetts Ave., Arlington, MA 02476
Phone: 781-316-3000

webmaster@town.arlington.ma.us

10-1-2013 Minutes

Thompson School Building Committee Meeting
Tuesday, October 1, 2013
Town Hall Annex – Second Floor Conference Room
6:30 pm

Present: Kathleen Bodie, Superintendent, TSBC
Adam Chapdelaine, Town Manager, TSBC, PTBC
John Cole, TSBC, PTBC
Sheri Donovan, Thompson School Principal, TSBC
Tobey Jackson, Parent Representative, TSBC (absent)
Diane Johnson, APS Chief Financial Officer, TSBC, PTBC
Domenic Lanzillotti, Purchasing Officer, TSBC
Tony Lionetta, TSBC, CPC (absent)
John Maher, TSBC, PTBC
Mark Miano, Facilities Manager, TSBC, PTBC
Jeff Thielman, SC Rep., TSBC (absent)

Attendees: Brian DeFilippis, OPM, Burt Barachowitz
Chris Vance, HMFH Architects

Call to order: 6:30 pm

Project Update

Burt Barachowitz reported that G & R Construction is on site on a daily basis after school to finish punch list items. Some outside work can and is being done during the school day.

There are 1,000 items remaining on the punch list.

Concerns from Supt. Bodie, Principal Donovan and Facilities Manager include:

- Water leaking in the cafeteria; Burt reported that joints of the a/c unit were sealed but noted that we should keep a close eye on it.
- Concerns on the boiler – training will be ongoing
- Landscaping, grounds are dry and appear not to be watered. G & R is still responsible at this point – our landscape architect will evaluate on Friday.

Supt. Bodie acknowledged receipt of the Certificate of Substantial Completion and notification from CHPS stating that the Thompson elementary School has provisionally earned 55 points under the MA-CHPS criteria. The projects' final score will be established after occupancy, when its construction document is reviewed.

Approval of:
Invoices

On a motion by John Maher seconded by Domenic Lanzillotti it was unanimously
Voted to approve PMA Invoice 03383-47 dated September 9, 2013 in the amount of \$18,404.00 for Professional Services August 1 – 31, 2013.

On a motion by John Maher seconded by Domenic Lanzillotti it was unanimously
Voted to approve PMA Invoice 03383-48 dated September 30, 2013 in the amount of \$17,322.00 for Professional Services provided September 1 – 30, 2013.

On a motion by John Maher seconded by Diane Johnson it was unanimously
Voted to approve change request #79 in the amount of \$1,649.00 to raise grate at lawn area structures.

On a motion by John Maher seconded by Adam Chapdelaine it was unanimously

Voted to approve change request #83 in the amount of \$1,119.00 to remove gravel mound.

On a motion by John Maher seconded by Domenic Lanzillotti it was unanimously
Voted to approve change request #84 in the amount of \$7,705.00 for control joints.

Brian DeFilippis will review further with G & R Construction change request #85, in the amount of \$1,907.00, to repair epoxy floor cove base.

Certificate of Payment

On a motion by Diane Johnson seconded by Domenic Lanzillotti it was unanimously:
Voted to approve the G & R Construction Certificate of Payment in the amount of \$20,108.65.

Approval of Minutes

On a motion by Adam Chapdelaine seconded by Domenic Lanzillotti it was unanimously:
Voted to approve the meeting minutes of September 3, 2013.

New Business

Brian DeFilippis reported that there is \$175,000 left in the construction contingency fund and \$250,248 remaining the owner's contingency.

Sheri Donovan explained to the Committee that there were a number of items that the school stills needs and inquired if there is money left to purchase the items. Some of things include:

- Fans for some of the classrooms
- Mats for the patio
- Mats for the OT wall (swing hits against it)
- Clinic table (not ordered correctly)
- Most rooms need doorstops
- Most rooms need trash cans
- K & 1 classrooms cannot reach soap dispensers and need stepstools
- 4 additional teacher desks and chairs
- Kitchen pans and utensils (no procurement for kitchen items)
- Furniture for an additional 30 students
- Two additional cafeteria tables

Brian DeFilippis noted that if the above items were not in the original FF&E specs they would not be covered.
Town Manager Adam Chapdelaine noted that since the FFE budget has been spent the committee can vote funds from the contingency fund but pointed out that it will not be reimbursable by the MSBA.

Sheri Donovan will forward the pricing on the above items and the committee will review at their next meeting.

Chris Vance (HMFH) stated that flooring company will be returning to repair the divots and depressions on the gym floor.

Supt. Bodie informed the committee that she will not be making a request to the Capital Planning Committee to fund curtains for the stage as originally planned. Upon review it was decided that there no option available to hang the curtains.

The next meeting is scheduled for Tuesday, November 5th at 6:30 pm
The meeting adjourned @ 7:20 pm

Submitted by
Karen Tassone
Recording Secretary